

KAS Board Practice for Out-of-Cycle Decision Making.

- The members discussed the increasing frequency of occasions when KAS has been asked to provide comment, endorsement, or other involvement in a variety of matters. Often these requests and deadlines arise with timing that precludes Board review and decision within the regular Board meeting schedule. Highlights and conclusions of the discussion follow:
 - Members agreed that decisions on any financial or policy issues should be confined to properly convened board meetings.
 - Members also agreed that lesser decisions, for example an endorsement on an advocacy letter, may be approved/endorsed through the president's executive authority when timing requirements prevent direct review and agreement among board members at a convened-meeting. In these cases, as practical, the president is encouraged to consult with board members by sharing relevant material and recommendations by email or other means. In such cases, members must understand they are consulting in support of the president outside the organization's formal decision making process. Terminology like "vote" or "motion" should be avoided to preclude the possibility of any misunderstanding.